

WEDC MEETING MINUTES

The WEDC meeting was held on April 18, 2018 at the Whitefield Library and called to order at 6:35PM. Present were Sally Maroon, Rick Wright, Stan & Sandi Holz, Lisa DeAngelis, Gerry Pons, Katy Kopp, Peter Corey, Roxie Severence, Beth Cape, Bob Stiles, & Cory Pons.

Last months' minutes were reviewed and a motion to accept the minutes as written was made by Rick Wright and seconded by Beth Cape. The motion unanimously passed.

A slate of officers as follows was put forward to serve a 1 year term – subject to By-law revision:

President – Gerry Pons

Vice President – Roxie Severence

Secretary – (Interim) Cory Pons

Treasurer – Rick Wright

A motion to approve the slate of officers was made by Peter Corey and seconded by Bob Stiles. The vote to approve was unanimous.

Discussion on membership and the need to have an application form was brought up. A motion was made to develop a form. The motion was made by Peter Corey and seconded by Katy Kopp. The motion was passed unanimously. Form development will be led by Roxie Severence.

As discussion was had concerning current board membership. A list of current members was identified: Beth Cape, Chris Diego, Lisa DeAngelis, Scott Burns, Everett Kennedy, Steve Laroza, Kathleen Kopp, Peter Corey, Sally Maroon, Bob Maroon, Roxie Severence, Bob Stiles, Sandy Holz and Stan Holz. A motion to accept the current board membership was made by Gerry & seconded by Stan. The motion was approved by a unanimous vote.

An update on the **Board liability Insurance** search and process was provided by Gerry on behalf of Scott Burns. Policy terms and conditions and pricing are to follow.

Revision and updating of **By Laws** including term limits and eligibility for membership was discussed. Katy and Roxie agreed to work on a draft to present to the Board for the May meeting.

Town owned Parking Lot update: Rick Wright provided a description of the property, existing deeds and sketch of the lot. Lisa DeAngelis discussed the possibility of grants, the availability and the application process. Talking points:

The final design of the parking lot will include but be limited to identifying unknown and unobserved under- ground obstructions, drainage, curbing, paving, lining (including required handicapped parking) and lighting. The final design will be used to develop a Request for Proposal (RFP).

The RFP process may be required for the grant application process. Gerry will work to develop the specifications with engineering assistance as needed. Gerry & Bob Stiles will attempt to find underground conduit and call Dig Safe to verify.

Discussion concerning the back end of the parking lot and the potential options for the existing Fiske Barn. It was decided to see if the barn could be left in place and refurbished. Potential uses were for Community Center, Public Restrooms, apartments and retail space. Bob Stiles offered to contact the current owner to inquire about his intentions on the property's use. The general Board sense was to explore ways to utilize the property.

Railroad Property Update: Site meeting with Bob Stiles, Bob DeAngelis (President of CEDC) & Gerry Pons. The meeting helped to define possible land uses, the application process, time frame and planning of communication to the interested parties, especially the State and contacts with political influence.

Downtown Whitefield Buildings Discussion: CEDC was successful in obtaining a grant to partially fund the feasibility study. USDA reviewed and declined an additional grant because of the limited size of the project. USDA suggested that a project of larger scope would be more favorably reviewed. Peter and Gerry were to meet to discuss availability of additional buildings for the project.

Peter Corey informed the Board that the **\$5000 budget approved** by the Town for the current fiscal year was available for use by WEDC. Rick Wright was to inquire on the process of opening an operating account with the Bank of NH.

A motion to adjourn the meeting was made by Stan Holz and seconded by Rick Wright. The meeting was adjourned at 7:45PM.

Respectfully submitted:

Cory Pons (Interim Secretary)