

**TOWN OF WHITEFIELD
DRIVEWAY PERMIT
APPLICATION**

A **drawing must be provided**, indicating distances from identifiable objects such as intersections, existing driveways, buildings, utility poles, property lines, natural features, etc.

Pursuant to the provisions of RSA, Chapter 236, Section 13 and amendments thereto, permission is requested to construct a new or improved driveway or entrance on to a Town right-of-way known as (name of road) _____, pursuant to the locatoin, specifications and conditions listed below.

911 Address: _____
Mailing address of location

Tax Map _____
Lot Number _____

Width: _____ Surface Type: _____ Side of road: North South East West

Purpose of driveway or entrance (home, business, etc.): _____
If Commercial, please describe the nature of business being conducted (Site Plan Review may be required):

THE APPLICANT AGREES TO THE FOLLOWING CONDITIONS:

1. Driveway entrance shall have a minimum sight distance of 250' for parcels with more than 500 feet of frontage; parcels with less than 500 feet of frontage may have no more than one driveway access to any one road unless a minimum safe sight distance of 400' in either direction is obtainable.
2. _____ driveway entrance(s) is (are) permissible, each not to exceed _____ feet in width. The driveway entrance(s) may be flared as they approach the pavement. There shall be a paved apron which needs to setback 5 feet from the road width of the driveway. The center of the driveway must be @ a 90 degree angle.
3. Drainage SHALL NOT be allowed to increase or damage adjacent properties or the town right-of-way.
4. This permit requires that the area adjacent to the highway be graded such that the surface will slope from the edge of the pavement to a line _____ feet distant from and parallel to the pavement and _____ inches below the edge of pavement (for the entire frontage of property) which line will serve as a drainage gutter.
5. Applicant SHALL install and maintain culverts in the ditch line of the road at the driveway entrance. The minimum specifications shall be 15" poly smooth wall.

A culvert is is not required for the proposed driveway on this application per the Road Agent.
6. All commercial entrances require Planning Board Site Plan Approval.
7. No stone walls or trees having greater than a 4" caliper shall be disturbed within a scenic road right-of-way without Planning Board Approval.
8. No trees shall be cut or damaged within the Town right-of-way or within the required setback distance, as required by the State of New Hampshire, without written approval.
9. No structures, equipment or buildings, signs, lights, displays, fences, walls, etc., permanent or temporary shall be stored or parked within a Town right-of-way without written permission.
10. Other access to the highway from the premises is to be prevented by construction of a barrier or barriers, such as a grass plot, low hedge, curbed island, etc. The front face of this barrier island shall be _____ feet from the edge of the pavement and the rear edge at the right-of-way line. No part of that right-of-way may be used for any purpose other than travel.
11. The Owner and Applicant are responsible for maintaining Class VI right-of-ways at their expense.
12. Any damage to a Town right-of-way shall be repaired promptly.
13. In the event that the proposed work deviates from the work permit herein, the Owner of the property shall contact the Road Agent for a Permit modification.
14. The applicant shall comply with all applicable State Statutes, Municipal Ordinances, and Regulations of State Agencies.

Owner(s): _____
Printed

Applicant: _____
If same as owner, write "same."

Owner's Signature: _____

Applicant's Signature: _____

Phone Number: _____

Date: _____

Mailing Address to which permit will be sent on approval: _____

Please call the Highway Garage to set-up a time to meet with the Road Agent to go over your proposal. 837-2202

For Office Use Only

Decision:
Application Approved
Application Denied

Additional Comments:
Pre/Post Approval

Signed: _____
Whitefield Planning Board

Signed: _____
Director of Public Works