

Selectmen's Meeting Minutes
Monday, September 26, 2016

At the Selectmen's Meeting held on Monday, September 26, 2016 at 6:30 p.m. the following people were in attendance: Mark Lufkin, Peter Corey, and Wendy Hersom.

Others in Attendance: Claude Roy, Sara Roy, Shawn White, Dick Harris, Cory Pons, Sondra Brekke, Richard Wright, John Ross, Jr., Marsha Lombardi, Kate Lombardi, Edie Worcester, and Terry Lufkin, Duncan Nevers, Gerry Pons, and Tom Ladd.

Claude & Sara Roy attended the meeting about her shop with the water situation. Sara said they have waited and waited to see if it would get taken care of. Sara said all you have to do is look at the parking lot and you can see what is happening. The people next door to them is getting a lot of water too. The floor got flooded again and again. She is worried about a mold problem. Sara said if she fixes the inside problem with insurance it is not going to help her because the flooding issue is not taken care of. She needs help. There is a lot of sand and rocks there in her parking for her elderly customers to have to walk through. Claude asked the sweeper guy to sweep the parking lot, and the sweeper guy never swept it. Sara said she had a customer move her vehicle so he could sweep and they never did it. Shawn said the plan has been that when we do our fall paving we would try to do some things to make this situation better. Shawn had a video of the water coming in. He said that it comes off View Street down the hill and off Arthur Gooden's driveway and goes along the building. This is the water that carries the dirt in their driveway. Shawn said that during several rainstorms he has watched it. The water infiltration from their basement is going to be hard to curb. A lot of it is running downhill. The road catches a lot of it to run down Cherry Street. The water infiltrating the back of their shop is coming from Dennis Gooden's property. Sara said it all started when they built the road up higher than her shop and the water just comes down. She has a 4-5 footing, and that is the problem. The road is built up and when the road was lower it didn't do that. The Town of Whitefield built up the road. Sara spoke to Shawn about it. Shawn had a video of it coming out of Arthur's driveway, it runs down, and the berm is followed all the way down. The water infiltration is in the back corner. Shawn's plan is in fall paving he was going to go up and raise the road a little more and try to get the road by Dennis's house higher. Mark said the road is pitched differently than it was. It used to run in to the manhole. Sara said the manhole is in bad shape. Shawn has spoken to past people in his position and what information he has gotten that this has been an issue for quite some time. This would be a major undertaking to get this taken care of. People have told Shawn that pavement has been added, but the road has not been changed. Shawn is going to try put in some kind of ditch with a berm. Shawn said that she is still going to have the problem down by her building. He wants to cut out some pavement and put in a swale or put a curbing right into the road. Shawn said they would actually go in and put a concrete curb in there. Roads are designed to keep water off of them. Shawn said when it gets down to the state road it is going to puddle down there. Shawn said we can try to make it better. The sand in the parking lot is a lesser of two evils. Shawn said we will try to assist in that. Shawn said we are going to try to solve the issue. You are at the bottom of a hill. Shawn said unless the Selectmen would like to raise \$60,000 to redo the drainage of that roadway is the only way to completely save that. We can try to band aid it to help. Sara said half the time the manhole doesn't work. It can't take what goes in to it. Shawn said it goes in

the state drainage, which can't handle heavy rain flows. Shawn said it won't fix it 100%. Claude said that basin used to catch the water. Put a ditch line and angle the water to go to the catch basin. When we have a heavy rain storm that catch basin won't handle that flow. Claude said if it would handle 60% of it. It is still the plan to do it this fall. Shawn said we told them it would be done when we did the pavement in the fall. Shawn said it will be done by November 15th. Claude asked if we can go to Route 3. Shawn said we can only go the sidewalk area. We can't do anything until the state upgrades their drainage. Shawn said that is his plan going forward, and it will not fix it 100%.

DEPARTMENT HEAD MEETINGS

Kelly Smith – Whitefield Recreation Department

Kelly said the after school program is going well. The numbers have increased. The first week the average was 11 and it has gone up to 15 and 16. Some days she has 20. Melissa Farrow has taken it over. She gets Kelly the sheets. Kelly is buying the snacks for \$28 for the month of September. The person Kelly brought on to do the sports program to help her got done. She is scrambling just to get it up and running. She has got the schedules and she thinks it is back on track. She had lots of parents who have come up to her and offer to help out.

Kelly said she needs to have a meeting with Mr. Cronin. The after school program is currently in the gym. It is not feasible and it is not really working. Today we had a kid who came after drama club. Kelly would like to keep it there at the school because it would be easier for the families. She needs to go back and have another meeting with Mr. Cronin. That is her goal this week. The teacher does not want them in the room they were in last year. Kelly needs to go and find out why. There is the feeling they don't want us there. She doesn't really want to move it here because it is easier for parents to have it at the school. Kelly is going to go directly to Mr. Cronin. Basketball is going to become an issue. Twin Mountain has an issue with us using the gym. Dalton wouldn't let them use the gym because we charged a fee to play. If we can't resolve the issue with Mr. Cronin, what is the back-up plan. There are 15 families that are using the after school program on a regular basis. Mark asked about additional costs, and there won't be any busing costs if the program is moved here. Peter said in terms of space requirements, are they playing sports or do they do arts and crafts. Kelly said they do both, but they can go outside to do their sports, etc.

Shawn gave an update on downstairs: Last week we started sectioning off in the attic, and the stuff we don't get in ever will go upstairs. The hot water heater is hooked up for the fire station. Doug will be doing the sinks, toilets, and ADA stuff downstairs in the next couple of weeks. The walkway is going to be finished up in the next week or two. The driveway will be finished. We need to meet with the Fire Chief for the occupancy permit. Shawn is hoping by November 15th that the area will be done. It is not available for use until we get the occupancy permit.

Josh Welch – Wastewater Treatment Plant

Fred fixed the lights in the UV building. Everything was good with the catheter situation, and then the thing was full again this week. There must have been 100's of them in there. He did pull some out of the pumps at Brown Street which were wound in the pumps again. They are not coming from Morrison. Highland House doesn't go in to Brown Street. In this spring's tax bill we included a flyer about not flushing those catheters. Shawn said it would be a very time consuming process to try to determine

where this is coming from. Shawn said we are going to have design a rack situation because if it gets clogged it is going to clog it up and cause a mess so it would have to be monitored a lot. It is a time consuming process. Josh said we did get a bunch of grease too. There could have been a bunch stuck in that inverted syphon. It was only for a couple of days we had them. Shawn said where Jiffy Mart is next to the rail tracks, grease collects in that one area. When you have a high flow that breaks it loose. A couple times of years that grease lets go, and it is a mess. Josh said they have not had the catheter issue at any of his other plants.

We need to get the furnace fixed down at the treatment plant. It is forced hot air. Wendy asked Josh to get three different prices. The UV building should get demolished and a new structure put in. Josh spoke with Dexter today and he is going to have structural and electrical guys walk through the place and see what needs improvement and where we are going to go with this.

John Ross, Jr. – Whitefield Fire-Rescue

All things are going good. They are trying to organize and get caught up. A motion was made, seconded and unanimously approved to appoint John Ross, Jr. as the new Health Officer. John still feels we would be best served with an EMT-A position. John will get back to the Board with a proposal for what he is looking for in terms of salary and a job description.

John said everything is all set for the fly-in at the airport this weekend. Thank Shawn for getting the engine back in service so quickly.

Tom Ladd said we are stretched to the limit. The attitude amongst the crew is significantly improved. Shawn said he noticed they had 5 to 6 calls the other morning and they covered all the calls.

Fred Ingerson – Whitefield Water Department

Fred said he has been having issues with his charts not printing and having flat-lined. He had to manually reset it at the Colby tank. He is not sure why that is happening, but it keeps happening. He is waiting for EOS to come back and go over everything with the radio we did up on the booster station. The meters are working, but the charts aren't reading the tank levels. Only one of the charts work. It makes it hard to see what is going on. He doesn't know if the pumps are running or not. The booster station is the only one that sends him a report. Bill Robinson comes in on the weekend to check these. He tried to reset those on the weekend, but couldn't. The Colby one did not reset. Peter said this was part of the discussion we had with Horizons. Automating the pump stations, telemetry and know what the status of the pumps are. Josh said we hate to buy new chart recorders—they are broke and they are about \$2,000 each. There are four of them that would need to be replaced. It has been going on for years. It would be nice to get a price from EOS or have somebody else come up and give us a price. The radios will take over the chart recorders. Don't want to waste the money on chart recorders when it is going over to radio reads anyways. Temporary solution is what? Josh will try to have someone else come and take a look as well then we will have a couple of prices.

Fred said he fixed more leaks. There was a leak on Fairway Lane at a private residence that Bob Stiles fixed and a leak on the main on Hall Road, which Fred and the highway crew fixed.

The request from the High school to hook up to town water in the next year. Peter said when they met with Horizons they discussed this and one item we are thinking of doing is completing the loop from the

Bray Hill System and maybe we could connect the High School. If they are looking to hook on, it might help us leverage money for the project. Maybe we can work with them. Josh said that the Bray Hill system uses more water than the whole town of Lisbon uses. Jon Warzocha said in an e-mail today that Rick Vashaw contacted Horizons last spring to discuss doing an engineering study on their system. Their pump station in particular needs a lot of work. He suggested to Rick that as part of any study that they ought to consider approaching the Town about connecting to the system once the new pumping station is on line. Jon said they never got in to detail about their system, but Jon suspects they use between and 10,000 and 20,000 gpd. Jon said he believes that they have fire flow handled already so they will likely only need potable water. Jon said they would need to run the hydraulics but the Town water system may be able to handle them. They would need to look at it in more detail if it is something the high school is serious about.

Fred said last Tuesday he had to shut the water off at the Morrison Senior Living Community project because A.B. hit the line across the street. They (A.B.) made the repair, Fred just had to turn the line down. The new truck will be here on Wednesday.

Fred is supposed to start the meter reading today. It is not working properly. He went up to Lancaster and they couldn't get it to work. They called a guy about getting some equipment to borrow.

Josh said Fred really needs a pipe locator and a leak detector. He definitely needs one of his own. Wendy asked about getting a quote and we will work on it. Shawn said the one we have has been very tempermental for years and really should be replaced.

Shawn White – Public Works Department

Sewer line at Morrison Nursing Home project across the street – We had a trench permit come in that Mark signed off on. The issue Shawn has with that is that anything under the state right of way cannot be privately owned. Shawn would like the Board to do some sort of letter to the Morrison stating that we will maintain it but they are responsible for the line—it is their sewer line it is for their facility and ultimately they are responsible for it. Shawn will work with Judy to draft up a letter.

John Deere tractor has some issues with the hydraulics on it. It has gotten bad – it is something John Deere is familiar with – they have had a few machines come back with this issue – he doesn't know why it happened. To repair it, we are looking at \$5,500. We purchased it in 2009—Shawn's goal was to get 10 years out of it. They are doused in salt all winter long. It gets cleaned after every use. Marsha said she has seen Shawn and others abuse that piece of equipment. Marsha said she has seen Shawn deep in the water with it. Shawn said we need to get it fixed. Shawn thinks we should repair it and try to get three to four more years out of it. The part is \$4,000 they are discounting \$1,000 of it and the rest is labor. Mr. Pons asked if this machine could be leased – under an operating or capital lease. Shawn said yes you could but he did not look in to that. Marsha said the current machine is too big and it tears up everybody's lawn. The current one is destroying the sidewalks and people's lawns. This machine was bought with all the attachments was \$43,000. This is a multi-purpose piece of equipment. Terry asked about mowing the sides of the road. Shawn thinks we need to get it fixed. It is time-sensitive. The Board was unanimously in favor of fixing the plow. Shawn said the current equipment is 1.5 inches wider than the previous sidewalk plow and it causes a lot of damage.

There is an issue with Fairpoint on Nutting Road with a culvert. Shawn contacted them and they were agreeable to fix it, and then their manager said it was in the town right of way. Shawn has been in communication with them, and they will be fixing it by November.

Shawn said that we started the roadside mowing, but we stopped because we haven't had the tractor. Shawn would like to use a company to cut the brush. He would like them to do airport road on both sides. Next year is one of the projects is to ditch that road. We budget \$3,000. It is 40 hours of work. The Board is o.k. with this.

Butch Rexford would like to sell his screen, which would be a big asset to the department. The cost of this is \$30,000. We don't have that money in the budget at this time. Shawn said the way we are with the budget, with the way things are going he can't see spending the \$30,000.

Shawn said the trees on the common by the appliance store in that area have a big portion of the top of it came down. There are steel cables holding it up. Those trees the insides of them are infested with bugs they are like slugs and they are killing the tree from the inside out. The branches are falling from the top of the tree. This is going to be a big issue, but it is something we need to look at. Shawn would like to see more mature trees so they grow faster in place of it. If we are looking at the tree in front of the library, could we have them take a look at these trees on the common as well. Katie Lombardi said she spoke about this when we took the other trees down. Katie said since those trees have been taken down there is no shade. People cannot come and sit out on the common. If we keep removing the trees, there is no shade. Marsha said the trees are not dying. They are tiny trees with no shade at all. Katie said if there is a branch that is bad, take it down. Peter said there are a lot of issues with those trees. Trees don't live forever. The last trees that were put in were donated. We can get a bigger tree. Why don't we give the trees a chance? At some point we are going to have to deal with removing those trees and replacing them with something suitable. The arborist report spoke about trees that are good for this common. Peter said we need to put in proper species that are native to the area. We won't have Elm or Ash trees. The ones across from the bank has significant die back on it. Mr. Pons said he read that report from the arborist, and he felt the Town could approach various grant organizations like the Lion's Club and the Tillotson grant fund and get someone to put a number together to take the trees down that are bad and what the costs would be to replace the trees. The Norway Maple was put in when somebody died. The ones we planted are the ones that were recommended by the arborists. Shawn said his recommendation was to buy a bigger tree. Katie said she has a hard time trusting the process. Katie said her study if you take the last of those tree down people cannot come to the common. Shawn said that the whole process was done by the common committee. This was what they expected to spend. It was donated to the common committee. Wendy told Marsha if she is going to be disruptive she has to leave. Shawn said we have branches coming off the trees. Katie said she doesn't know if there are other options, whether it is to remove branches. Marsha said we live in New Hampshire, and branches come off trees all the time.

The Mack 10-wheeler is a 1987 the rear tires have spoke rims which are clamped on, and the spokes themselves have worn out. He is looking to replace them. It is \$600 to replace them. Two had to be done for inspection reasons. We did one rear axle, which was just under \$1,000. He needs to do the other one as well. Mark said it is a lot safer. We just got one finished today.

Paving so far: we did a section of Parker Road and Spring Street. He is going to do a section on Gooden Drive. We are having an issue with Crane Road and they are going to put pavement up that. They put

some pavement up on Gould Road. We are going to finish ditching Old East Road. He is asking to purchase reclaimed asphalt material from Bob Stiles for \$10 a yard—it is a lot better than gravel. He is going to put it on Old East Road. He is going to put a slim coat of pavement over that. The state did that on Forest Lake Road many years ago.

Shawn said he got a quote from Bill Hicks for painting the gazebo. It was suggested we get people to volunteer to paint the gazebo. Peter said get a group together and come back with a proposal. Richard Wright will talk to the common committee and see what we can get organized.

Shawn said he is getting a lot of calls about a dead tree that has fallen down in the parking lot behind the bank. We only have so many guys and so much time to do many projects. He does things on a priority basis. Shawn said the parking lot Martha wants to have landscaping ties around it, and it will be a nightmare to plow with those. Shawn said the deal was there would be trees planted there to serve as a buffer. This was many years ago. Shawn said there was a skate park there with a border around it. Martha said the mower used to do it, and Shawn said he took it out of the bid to save on some money. Part of the complaint was when they push the snow they push the trees over. The Board agreed that we would not put down landscaping ties there.

Shawn said a couple of months ago the Board asked Shawn to log what they do. He tried to find a program that was easy to use. Shawn has a program, Raken, that seems to work well. Shawn said they looked at and tried many systems, and this was the one that worked the best. This program is kept on their server and it automatically logs what the weather is that day. Shawn ran out of the free trial. The cost is \$888 a year. The users would be Gary and Shawn. It will get rid of a lot of paper work and it will be computerized. Shawn said all the guys could get on there. It is really phone operated base. All the workers have smart phones, but only two people will be using the Raken system.

Josh and Shawn have discussed the operation and maintenance manual of the sewer collection systems that the state wants done. Josh said with the amount of detail and everything they want Josh's suggestion is to have Horizons do it because for Josh and Shawn to get together and do it, it would be a very time-consuming process. This is really a project for Horizons Engineering. Josh talked to the lady from the EPA, and there are towns that do it, but most towns hire someone to do it. Peter asked about taking another town's operations manual and using that to come up with a manual for us. Josh and Shawn said there aren't many places that have a similar system, which those manuals are around what we have for a system. We have our inverted syphon systems and quite a few pump stations.

In reference to the Northern Pass material that Christine Fillmore needs, Katie said we are working on something which they will have next week.

Peter said basically the parking area next to the rail yard on Union Street with the orange barrels we sent a letter July 8th asking the state to get back to us so we could meet and discuss what we want to have happen here. We got an e-mail from them a couple of weeks ago stating because you haven't gotten back to us, we are removing the barrels. We did reply back to the state with a copy of our letter from July 8th. We have to decide what we think we want to have happen. Basically the complaint was the parking of trucks in the lot overnight and running all night. It was asked if we can just put big rocks out there. Shawn said one of the things Phil Beaulieu from DOT said was we could do was lessen the amount of area that is there. It would stop the trucks from parking in there and pulling in there. We could grow some grass there. The problem with signage it is not our land. Sondra asked if the no

parking signs were posted there could the police tell them not to park there. The state didn't have any signs down there so the police could not enforce it. Peter said if we are going to leave it a parking area can we level it off and make it so it is not so full of holes and puddles. Tom Ladd said when an officer is called out after hours couldn't they go down and check on it. Wendy said the Police Department is not on 24 hours a day. They go in at 1:00 a.m.

The Board reviewed the two recent properties that were taken by the Town via tax deed.

A motion was made, seconded and unanimously approved to approve the minutes of the August 22nd, August 25th, August 29th, August 31st, and September 12th Selectmen Meetings with the following two revisions:

Sondra Brekke asked to have added to the August 22nd minutes: "Sondra Brekke asked the board if anyone had talked to the National Guard to let them know the Board voted to open talks about the airport project. Wendy responded that she has not had time."

Duncan Nevers asked to have the following revision made to the September 12th minutes on Page 3:

"Duncan said he attended a meeting today about this, and all the companies that were discussed are from outside of N.H. They are supposed to hire N.H. people first for some jobs."

A motion was made, seconded, and unanimously approved to enter in to non-public session at 8:30 p.m. pursuant to RSA 91:A-3 II(a) the dismissal, promotion or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him or her, unless the employee affected has a right to a public meeting and requests that the meeting be open, in which case the request shall be granted.

The meeting adjourned at 8:52 p.m.

