

Selectmen's Meeting Minutes
Monday, May 23, 2016

At the Selectmen's Meeting held on Monday, May 23, 2016 at 6:30 p.m. the following people were in attendance: Peter Corey, Mark Lufkin, and Wendy arrived at 6:40 p.m.

Other people in attendance: Shawn White, Richard Harris, Sr., Richard Harris, Jr., Jerry Pons, Corey Pons, Bill Thompson, Fred Ingerson, Edie Worcester, Marsha Lombardi, Jim Ash, Bruce Brekke, Jay Watkins, Ed Samson, Josh & Terry Welch.

Richard Harris and his son, Richard, Jr., attended the meeting to discuss a couple of issues. Dick said one of the items was the Water hook-up for a trailer. Dick said in 2012 he got permission for 23 units, and he got water and sewer hook-up permission at the same time. He has a master meter and all his stuff is hooked up. One he is hooked up he is on. He has two pads that have been taxed for a year, and he put one new trailer on one of the pad. His water was hooked up two years ago and he feels he paid for it then. Dick said that in 2003 the Town voted to give the Selectmen the authority to issue Occupancy Permits and Development Permits, but the Selectmen turned it over to the Planning Board. He said he prepaid for those water hook-ups. The water has been hooked up since then. Mark said is this in reference to Mr. Lafrance saying no new water hook-ups? Dick replied that the trailer is hooked up, but it is not occupied yet. He is looking for an occupancy permit. He said it has been hooked up and paid for. Dick said he has been hooked up since 2012. Mark said he will have to look into that because he is not exactly sure what Dick is looking for. Dick said that he is seeking an occupancy permit for the trailer. Dick said Steve Lafrance said there was a 30-unit cushion. Peter and Mark replied that we don't know if the system can take on any more units. Dick said it was hooked up in 2012-- It is not something that he is hooking up. If we have the authority to grant an occupancy permit, Peter and Mark are o.k. with granting this for the one trailer Dick is discussing. Mark and Peter both said that there is a moratorium going forward until we know where we are at. Dick said we should know by fall, and that is when the other unit is coming in. Mark and Peter agreed on a moratorium on any new additional water hook-ups on the Bray Hill system. The Board of Selectmen will recommend to the Planning Board that an occupancy permit be issued to Dick.

Dick said if the Planning board took the \$6000 they spent on fighting Dick it would have been better spent on getting that Comprehensive Development Guide for being a better tool for the Town to work with.

Dick said he requested that the Mark be the Planning Board representative for the final hearing on Dick's project. Dick said the two opposing lawyers were working on coming up with something that would be o.k. with both parties. Mark said his issue is that it is stale and it goes on for months and months, and nothing happens. Dick thought the final hearing was going to be June 15th. Mark Lufkin will sit in on the June 15th hearing as his final hearing for the Dick Harris proposal. Dick said the meeting time is 6:00 p.m.

The next item discussed was an abatement request by Mr. Harris for sewer. Peter understands for a number of years that the Town has been reimbursing Dick for removal of solids from his septic system. An operating agreement was signed in 2001, which was signed by Mike Lalumiere and Ken Jordan, Selectmen at the time. Peter said that he is uncomfortable with this agreement. Peter said as he understands it there were concerns with capacity at the sewer treatment plant at that time and Dick and Mt. View hooked on at the same time. Both of them were going to remove their solids and just send the effluent. Since that time, it was determined there was sufficient capacity and Mt. View Grand started sending their solids to the treatment plant. Dick said the reason Mountain View started to send their effluent was there was nobody who could pump them because they were too deep. It was determined there is sufficient capacity at the Whitefield Treatment Plant and Mt. View put in a grinding pump and started sending their solids to the Whitefield Treatment Plant. Dick understood that they did it because their pumps could not be pumped. Bill Thompson said the Mt. View Grand put in grinding pumps initially. There is sufficient capacity at the Whitefield Treatment Plant to accept Mt. View's solids and Dick's solids as well. Dick said when his pump was set up at his park it was not set up to send solids. Peter said things have changed – the size of the park has changed. Peter is uncomfortable saying yes to the continuance of this agreement. Peter said we need to have our counsel look at it. It is an open-ended contract and Peter is questioning if it is appropriate for other sewer treatment users to subsidize the cost of Dick's solids. Dick said his sewer system was set up to send gray water to the town, and any time the Town would like to change his sewer system over so it would send solids then fine. Dick said if the plant has capacity to take solids which are produced from Town, why is he having to truck his solids to Littleton and Lisbon? Dick said the Whitefield Treatment Plant can't take pumped solids. Josh said the flow meter was reading improperly and once they figured out the telemetry was wrong and the flow went down, we can take the extra flow now. Josh said he sees where Dick is coming from knowing how it is set up. Now we are saying we can take the solids. It is an expense for Dick because the pumps he has in there are not going to pump solids. It was set up with the extra tanks to hold back the solids because the town did not want to take those solids at that time. Josh can see moving forward with any new additions that they get pumped directly. The Town doesn't accept delivery of any septage disposal at the treatment plant. Josh said with an activated sludge plant you would take it. Technology exists so Dick could pump all of that in to the town's system. Dick said it more than just a question of how the tank is set up. The line that it goes through runs under Route 3, and it is not capable of taking these solids. Peter said he doesn't have enough information to determine if this is in the best interest of the taxpayers of the Town of Whitefield. Dick said we have a 14-year history, and the Town has an obligation to take his solids. Dick said he is not getting out of this cheap. He is paying the same amount. He is not paying what is pumped out, but he is paying as much as everyone else. Dick said we are talking about a legal issue. Peter said we need more time to gather information unless the other two selectmen are o.k. with going ahead as we have been. Dick said if we want to switch his system over then fine. Peter said that cost would be borne by the developer. Dick said we are saying it is now a solution. Peter said the Selectboard at that time made a bad deal, and that deal should be revisited. Wendy made a motion to have our attorney take a look at this agreement and table the discussion until we hear back from the town attorney. The motion was seconded, and unanimously approved.

Dave Bicknell attended the meeting. He said back at the beginning of last month he produced a document for Mr. Stevens to reply to. Dave dropped off a copy for the Board of Selectmen. Dave said he asked Mr. Stevens for the past couple of years for information, and he was ignored or he was told that he would get it later. Dave said legally he had five days to respond to the questions he had, but Dave said he gave him up to 30 days. Just before the 30 days expired, Mr. Stevens resigned completely. He still has not gotten answers to his question. Dave said back in February of last year the Commission had discussed charging Mr. Corriveau for his residence and his hanger. They choose a sum of \$500 a month for his hangar domicile. Dave can't find anything in the records that the \$500 monthly payment was entered into the finance documents. Dave said he can't account for it in his records. Dave said he needs a sense of direction of what to do with this request. Dave is no longer a commission member because Franconia is no longer a member. Dave was told to approach the Board about a commission member at large and Jim Gregory was asked to be appointed as a commission member at large as well. Jim Ash is the current Vice Chairman. Since Mr. Stevens departure, Mr. Ash and Wendy have spent about 16 hours in the office trying to make some semblance of records, which there are absolutely none. Dave said he agrees, and we are aware of the request and we are going to do the best we can to comply. There are no hard copies of minutes—there are audio tapes. In terms of billing, Wendy has not found any yet. She still has some more records to go through. Wendy said at this point she cannot respond to his request at this time. Dave said he was looking for the \$500 a month for rent, which does not appear. Dave said there was gasoline expenses for the manager's truck. Dave said unless the Town Board of Selectmen had agreed to reimburse him for some of his expenses, and Dave had a feeling that was not the case. Wendy said this transpired quickly, and we are working on it and doing the best we can and ask for Dave to give us some time. Dave said he knows they are working on finding answers to things. Wendy said in respect to the commissioner at large positions, it is still pending and we are working on it. The next commission meeting is at 6:30 p.m. on May 31st at the airport hanger. Mr. Gregory and Mr. Bicknell are interested in the leases, and Wendy said we are working on that as well.

Steve Jones and Randy Flynn from Lancaster Fire Department attended the meeting. They said that in their original communications project, they have been trying to license the Whitefield tower. When that was approved, it was approved with free space. Apparently the owner of the tower is taking it as it was written. Ed Samson said he wasn't involved in the process. Mark said the approval document says "allowing a Regional Emergency Management Service antenna free space". Randy and Steve said they want to charge them \$750 a month for the space they do need which they thought they would get for nothing. It is more than what they had planned. Randy is asking that the Board try to address this issue. Randy said that they need to put up two antennas and one microwave antenna. It will be for 8 towns. Jerry Pons asked if this was for emergency services. Jerry said that there are things happening with that tower. There are some agreements working with Mt. View Grand to get added service and providers. Don Dawson with TLC Network is working on this project. He might be a good place to start or Bob DeAngelis at Coos County Economic Development. Jerry said he was under the impression that

the emergency service was to be provided at no charge, and a lot of people were under that impression.

Ed said what we are looking at is something from the Board to assist with the process. Wendy said we will try but she is not sure how much leverage we actually have. Jerry said Bob DeAngelis would be the best person to get in contact with. Wendy said we will do what we can but she is not sure there is much we can do. Steve said he will reach out to Mr. DeAngelis.

DEPARTMENT HEAD MEETING

Kelly Smith - Recreation Department

Mark said now that we have taken on the after school program what does that do to the budget? Kelly said we have put \$1000 in the budget for those expenses. Kelly did get numbers from Andrea. Kelly spoke with Andrea about food and supplies. We did agree that it would be cheap for the food and supplies and it has not been so Kelly had that discussion with her. Kelly said she thinks the program could pay for itself. Kelly said she was concerned as well about the money for snacks, etc. We had originally talked about not providing the snack, and Kelly thinks we should go back to that. Ed Samson says his son attends the program and he comes home from the program and won't eat his supper because he has had so many snacks. Kelly said she is going to tell Andrea to tell the kids that we are no longer providing the snacks. Kelly said she would hate for the after school program to go away. Kelly said she thinks there are ways to make it more cost-effective. She had given the Board a copy of the program numbers.

Terry Lufkin said she sees the Historical Society is now getting \$1200, and Terry said she would like to see a receipt from the bank charging them \$1200 a month. She was under the impression it all came out of the recreation budget. Terry said she would like to get a receipt. Wendy explained that we are meeting with Kelly to discuss the Recreation Department, and Kelly does not have anything to do with the Historical Society money.

Edie was asking about the After School Program—it is still at the school? It is still run out of the school, but the Town pays for it. Edie said it is a great program. Kelly said 48 people are registered. It is a flexible program. A lot of families rely on this program. Kelly will work with getting the program costs under control.

Kelly said the baseball program is going well. All the teams are doing well. We are utilizing the school field for softball, and we have all the little kids and major leagues over here next door and Tim is helping with that. Ed said the snack shack has been open and running at the games.

Kelly said she had the summer program registration last week, and she has 10 signed up so far and last summer we had 30 at one point. Kelly said last week we went 8 weeks instead of 6 weeks and that helped so there are only two weeks they won't have child care. Parents are happy with that. Shawn said they extended the drop off time so it goes from 7:30 to 4:30. Kelly has a couple of counselors who work with the parents if they need longer coverage.

Ed Samson – Police Department

Eoin is in the academy and he is going in to week #4 ,and it is going well with no issues there. Now until school gets out, there is going to be overtime occurred. Once summer time comes we will have vacations, but there will be coverage. Jeremy Oleson has been able to cover some shifts for us. Ed met with Mike. He is waiting for his second ankle surgery the end of July. He had to have a hernia surgery as well. Ed said we have been discussing worse-case scenarios but hoping for the best. Over the next couple of months, Mike should figure out those options. As of now, he would return to work in February of next year. Pat is doing great at the high school. He has a good rapport with students and staff. No complaints. It is an easy transition when he works on the road. Ed said we have had an on-going issue with the mobile cards, and Certified Computer worked on it for a couple of weeks. Ed thinks we may finally have it worked out. The new wireless keyboards are \$800. He said they may end up just buying new wireless computers. Ed said we have started researching body cameras. Ed said they demo'd some units. It is looking like to buy a good quality unit, good battery life, good software—they are \$700 to \$900. As the year goes on, we will see how it goes. Maybe we can get a couple this year and then a couple more next year. Ed has a Chief's meeting in Berlin on Friday and he was going to bring up the cameras. Peter asked if they are on all the time or do they have to be activated. A lot of the higher end ones are set so it is recording but not saving it. The average battery life is about 9 hours, which would get them through a shift. The lower end one are about 4 hours battery life.

The Town crew did finish the cement floors in the booking room. Shawn has some air conditioning units to discuss as well.

Bill Thompson/Fred Ingerson – Whitefield Water Department

Bill asked if the abatement for Hagan's trailer park was o.k. or if we had any questions or not.

The Board is o.k with this and will sign the abatement.

Bill said we had an issue on Snow Street with a leak and Judy gave Bill an e-mail that the fellow had sent saying he wanted the town to bear the entire cost of the water line because we

replaced a shut-off. The piece that was broken was up near the house. Bill thinks he is talking about the water line shut-off that he put in temporarily to turn off the water. Bill said it is better when the Water Department fixes it themselves. Bill said we did not find his curb stop. It is a plastic line. The only ties we had to the building were a long way away from where it was leaking. They only had a certain amount of money and could only dig to repair that. They put in a couple feet of pipe so we can put compression couplings on. We put a curb box there in case the house needed to be shut down, there will be a place to shut the water off. It is a different type of pipe in the cellar. Mark said it needed to be fixed. Peter asked if we bill for our time and parts, and Bill Thompson said excavation is the major cost. That is how it has been done in the past. Some of the stuff Bill does is unique. There are a lot of operators who won't work on the lines without shutting them down. Bill is looking for suggestions, and if we do it differently then we would have to change our ordinance. It says we do it but under the direction of the Water Department. Wendy said where we are losing a lot of water, we feel we are better off repairing it. Bill Thompson said he would get Peter a copy of the ordinance. Edie said she paid when she had issues, and the Town doesn't pay the cost of the excavation. Shawn said on the sewer side of it, they have already paid for the parts. They pay for the service. Bill said it is probably less than \$50 in parts. Bill had to put something on it to shut it off so we can repair it.

Peter said he would like to look at the ordinance. Peter said the owner of the private water line should pay for the repair including parts and Bill's time. Bill said he is not disagreeing. Wendy said we run in to a lot of people saying it is before the meter we are just going to let it leak. Does the ordinance allow us to shut the water off if it is leaking?

Terry Welch said the law says the shut-off is owned by the Town. Bill said that is not true. They own everything to the main. Peter asked to get together with Bill and go over the ordinance and see what is working and what is not working and then come back to the board.

Bill would like to flush hydrants the month of June. Bill asked Judy to put a notice in the newspaper.

Bill said we have marked out for a few digs. One of the first ones is the hydrant that got hit on Jefferson Road—that is all set to go except Dig Safe has not showed up yet. We have the hydrant and all the parts. We have also got the Cumberland Farms dig, and that is going to be pretty extensive. It appears the Cumberland Farm sign has to come down. Bill hasn't finished looking at all the avenues—it will probably be 20 feet in to Main Street because we have to go all the way back to the main on that.

We got the permit today for the water line on 116, and again that is Dig Safe. The next Selectmen meeting, Bill would like to revisit the meter reading program. We have a gentleman coming from Zenna Meter Reading to present the meter reading program. The program we are

using now is outdated. If the Water Department or Town wants to go for a loan, the top on the priority list is the meters all have to work and we have to show less unaccounted water or they don't want to talk with you. We are working on the rates. Mr. Corey rode around with Bill last week and he asked for a set of maps, which Bill gave him.

Fred has been spearheading fixing all the water meters. One of the questions that was asked to Fred was we want to know the status of the Davis water line. Bill said we were up there this morning and what was happening and what needed to be done. Mr. Scalley stopped and they had a talk with him. Right now Mr. Davis is running water to keep his line from freezing, and it was Bill's understanding that the highway crew was supposed to dig that. Shawn said we ran out of time last fall. Shawn said he had to get permission from Dave Scalley and he needs to get Dig Safe as well.

Mark said he has not asked for an abatement. He had a leak recently as well. Bill said the meter now works and he hasn't asked for an abatement. It is his responsibility to get those permissions.

Burleigh Wyman sent an e-mail asking for an abatement on his water bill. He had a water leak and it went through the meter. Peter asked if the part that failed was his part, and Bill said yes it was, the back-flow preventer. Bill could get a water use history and maybe we can abate some of the sewer portion of the bill. Bill will provide the Board that information.

Paul Ellis who owns Map 214/Lot 012 who owns 12 acres, which abuts the north side of the Water Reservoir on Bray Hill is interested in selling his property and was wondering if the Town had any interest. Bill said it is actually down Hildreth Road. There is not any interest from the Town. It is the lot across from Carstens so possibly he would be interested.

Peter asked Bill Thompson when are we expecting to dig by Sunderman's? Bill said that we got the permits today from the State. Bill said potentially Thursday. Peter would like to meet with Bill on the ordinance before he starts that digging project.

Josh & Terry Welch = Wastewater Treatment Plant

Terry said the big thing is the deadline for the administrative order. It is going to cost a lot of money to set up phosphorus injection – there are few lagoons and it is pretty expensive. Eventually we are going to have to have tertiary treatment. Terry said we have a good secondary system—we have a brand new aeration system. The sludge is gone from #2 and #3 lagoon.

Terry said he was able to put in some eggs and our VOD's should stop dropping. Terry is afraid of this deadline. For us to finish the deadline, we don't have money to do a feasibility. The treatment process they proposed before is not going to give us tertiary treatment. Do we fill it in or do the rapid infusion? Terry did not ask Steve how much he needed to start the feasibility study. He did say he is not going to get anything done in three to four months. If we don't have anything satisfactory for EPA then we might not meet those deadlines. Wendy explained to Terry that we were able to extend the deadlines. We have 12 months to hire someone and we have 18 months to have the study done. Then we have 2 ½ years to do a design. Terry says that gives us time and we have to start design in 3 years. Josh and Judy are working on the UV generator grant. If we can get some money for the generator, that would be a big help. Terry said flocking phosphorus it is fluffy and can roll. We do have a baffle to keep it from going in to number three and if it does work we can put a small sandfilter at the end of the system. There is still hope for the system. We got rid of a lot of administrative orders but then we got the new permit. Terry was concerned about the amount of money for the generator and a blower way past the life span, and he will set up the chemical injection system.

Terry said that there was a letter recently sent to see if the Town has the equipment from the main to their shut-off on the other side of the shut-off so it is a good idea to have the shut-offs close to the main. How are you going to shut a person off if they don't pay their bill and they own the valve. You just need to send them a notice.

Shawn White said it might be an option to look at the current generator and Fred Davis said the generator there now should be able to run those UV's. Josh said that won't work because it is on two separate meters. The old UV system was powered from the plant and the old UV system was doing the right thing. Bill brought in a nice UV system but it would have taken all the power in the plant to run it.

Peter said the Treatment Plant is the one place he hasn't been yet. Josh said we got all the pump stations pumped out. The pump at Grandma's wasn't working. It sucked in a piece of pvc pipe. It had probably a quarter inch hole in it so it got some water in it. It just sucked in a piece of pipe.

Terry Lufkin had a question—when the Mountain View hooked in to the sewer system was everyone made to hook in to it like they did downtown to keep the thing going. If they are near the sewer system, they should all be made to hook in. Mark said if someone wants to put a septic system in that should be their choice. Terry said the Town is in dire straights right now and someone should have to pay for it.

Terry Welch said the Town was supposed to get \$70,000 from the Morrison. Wendy said it was for the new system. The Board said we will look back at the agreement. We will look into it for the next meeting.

Shawn White – Department of Public Works

Common & Bridge lights –Shawn said they have been getting a lot of flack because the lights are not working on the bridge and common. We don't have control over the wiring on the bridge. Shawn asked Fred for a proposal for the bridge lights. The socket disks and the circuit probably doesn't work. We have some lights out on the common. We are looking at changing them over to LED. Dubreuil \$245 a light and there are 7 lights. Cost of replacement for existing bulbs is \$132. They burn a lot of electricity. Fred Davis is \$170 for the LED lights.

Do we want to see LED lights on the common or continue with the same lights? It is cheaper initially to go with the regular bulbs, but over time we will save on the electricity costs. The Board unanimously recommends that we go with LED lights on the common and the bridge.

Shawn looked into AC for the downstairs area. One for the police department is \$3,075 putting in an unit outside and that is not counting electrical so we need it wired by an electrical person going in to the police department. Shawn got another quote from another company \$4,333. He also looked at putting a unit in for this meeting room and it would be \$7000 for this room. One company is a small company who deals with homes and the other is a larger company who deals with commercial buildings. Wendy asked Shawn to check with Jerry McGee on the other company.

Excavator rental is just under \$16,000—the jobs we have coming up we need an excavator for in to next year. What other avenues can we do to save money? We can do a lease for \$16,000 for five months—the lease is \$13,176 for a year that is based on a ten year lease. Shawn put together some costs for the excavator over the years. Shawn said what it comes down to is the smartest thing this year is to pay \$13,176—how many towns have gone forward and done that?

There is a clause in there that says “allows us to have to get funding every year to get approval for the lease then we are not allowed to rent a machine for that year”. The Towns have gone out and rented other machines—it is not a check and balance system. They make sure you won't go out and buy another machine. Shawn said it is one of the most useful pieces of machinery there is. The Water Department has paid \$3,000 for a operator and machine and Shawn spends about \$5,000 a year. Shawn said spending \$13,000 a year is less than what we are paying now. For five years it is covered under warranty. It is the same size machine that Littleton, Jefferson and other towns have. Peter said one question he has is most of the work is done in the summer months —Shawn said usually the water department schedules their work or it is an emergency dig—if there is an emergency for the water then we would let the Water Department use it. There is no

issue with that. Mark said for years and years, the Town has used a backhoe for the ditching. The reason we needed the excavator was for this building project. Mark understands you can do a lot with an excavator. Mark said we can do a lot with a backhoe. Shawn said what he did today with the excavator would have taken him 3-4 days to do with the backhoe. Shawn said he can do ditching with the backhoe. Dick Harris asked how do we transport the excavator? Bob Stiles rents his trailer for \$10 when we use it.

Peter suggested we have our attorney look at the documentation to see if we can do the lease.

The week of June 13-17 and Fridays the excavator is available if the Water Department needs to use it. Bill has some water jobs and we can get the equipment where it needs to be.

Signs – Last year Shawn went to Jessop Hunt about signs, and he told Shawn he didn't do signs anymore. There was an exception for Mrs. Pons, and now he would do the signs. Shawn said Jessop wanted to do it with marine grade plywood, and Shawn said the PVC board is better and Shawn asked him to make the signs using that and he asked Jessop to quote it that way. The ones at the town lines are 4x3 double faced signs on PVC board with painted posts and hardware assembled to installed posts. Poste sites to be site installed by town crews. The price for that is \$350 a sign. The total cost for 5 signs is \$1,750. Shawn said the town crew could paint the posts and assemble the hardware for the signs and that could put the cost down to \$269. Jerry Pons suggested having Jessop do the painting of the posts and hardware assembly in case there are problems down the road with them. They had two different quotes for signs for out front here at the town office. Jerry was recommending going with a snow plow sign. The size is 6x4 and the cost would be \$734. The cost for a 6x4 double faced sign on PVC board with painted posts and hardware assembled to installed posts would be \$590. Shawn doesn't recommend the snow plow sign for out front. There really enough room for it out front. Jerry thought from a visual perspective with the snow plow sign you can see it coming from both ways. Wendy wondered if we had enough room out front as well. Jerry said he has done a lot of signs, and when someone else hangs it, if there is any problem it is difficult to get them to come back to hang it. Jerry said he worked with Jessop on the pricing. Jessop is local, he lives in Whitefield. Jerry's preference is to go with the snowplow sign.

Chief Samson said we need another sign for the building directions so people know where to go. Jerry said a couple of people asked where the police station was on clean-up day.

Terry Lufkin said we have a new business downtown on the common and he was not allowed to put up an open sign up for his new business. He should be able to put a sign up somewhere so people know where his shop is. Shawn said you can't put up signs in the state's right of way. Terry said we should be trying to promote business in Whitefield. Marsha Lombardi said in

Boothbay Harbor they have little arrows leading to the different shops. Maybe that is something that would work.

Jerry said one thing he has seen work is the Kiosks and they sell advertisements for those. He suggested looking in to putting signs on the Astle block and they advertisers would pay for maintenance and upkeep. Jerry said what we need is a business board that would have panels. The business owners would buy the panels to advertise their businesses.

Wendy asked where the money was coming from for the signs. Judy said she was going to ask Sam Chase if the five welcome to Whitefield signs could come out of the EDC budget and the sign for the town was included in the costs to finish up the building this year. The Board unanimously approved purchasing the 6x4 double faced sign for the town office (not the snow plow sign) at a cost of \$590 and to purchase the five, 4x3 double faced roadway signs for a cost of \$350 each, for a total of \$1,750 for the five signs.

Jerry said he is excited about what is going on in town, and he appreciates the efforts of the Town, and we all need to work together.

Shawn asked permission to foam-fill the tires in the backhoe at the transfer station. It will cost \$3034 and it will come out of the Transfer Station budget. The Board unanimously approved this request.

Shawn said he would like to put up a truck load limit for Gould Road. He will work with Judy to see what needs to be done to do this.

Jay Watkins – Fire Rescue

Jay said we still have a few issues with some damaged equipment from the accident when the Rescue Vehicle got rear-ended. The adjuster took photos of it, etc. Jay would like to go ahead and get the PPV fan fixed and the cans. The Board was o.k. with this.

Jay said in reference to the Hoods, NFPA and NIOSH have determined that the current hoods are not protecting firefighters. They have determined that the carcinogens are getting through the hoods. Jay said he is recommending replacing every firefighter's hoods and giving them a spare. If we respond to a call and encounter smoke, every hood would be washed and dried after the

call. Jay said that Bergeron is selling double-layer hoods for \$40 a piece. Jay has gotten Lancaster and Dalton to join with us, and we are hoping to get them down to \$30 a piece. Jay said he has \$15,000 in that line item, and he hasn't used any money out of that account. The most it would cost would be \$1600. A motion was made by Wendy Hersom, seconded by Peter Corey, and unanimously approved to purchase the hood.

Jay would like to get approval to replace three sets of gear to keep the rotation going. Those are \$2,000 for each set of gear and that would come out of the same line item as the hoods. A motion was made by Peter Corey, seconded by Mark Lufkin, and unanimously approved to replace three sets of gear at a total cost of \$6000.

Lift Assists – Jay told the Board that we have had a rash of lift assists again. Jay reached out to the Derry fire chief and they have recently drawn up a town ordinance to start charging after so many assists. He hasn't heard back from him yet. Jay would like to pursue this further. The Board asked Jay to report back once he found out something.

Jay said that he and Shawn met to discuss the phone lines for the town building, and Jay did not realize the plans have changed for over here. Originally they were supposed to get all three offices and then the P.D. got one of the rooms for an interview room and Jay thought they were getting the back two offices. Mark said we were thinking the storage area would be good for town office storage. Jay's storage is currently at the fire station, and Jay said the original plan was to get away from their training room over there and use the room over here for training. Peter said that training room at the fire station doesn't meet fire codes or public wiring codes. Peter suggested using the storage over the fire department for the town records. Mr. Ladd said as a librarian, he would be concerned about fire protection for the public records. Judy said any records that have to be kept in fire proof vaults are stored at Bank of NH and will continue to be stored there.

Jay said he did post internally for an EMT Captain, a stipend position after complaints were made. He got one applicant. He hasn't interviewed him yet because he hasn't been around for two months. Jay recently had two resignations – one person moved to Massachusetts and the other person moved to North Conway for work.

Jay contacted some other services and he got their budget line items for coverage and how they cover and the number of calls they cover a year. He got Gorham, Groveton, Bethlehem, Twin Mountain, and Lancaster. He gave a copy to the Board of Selectmen to review.

Peter Corey said he was fine with the minutes of April 25th and May 9th. Mark and Wendy still need to read them and will get back to Judy once they have.

We received a memo from N.H. Interlocal Trust, who we get the health insurance through, and for 2017, the Town of Whitefield will receive a refund in the amount of \$5,323.93. This year we had a premium holiday for the February bill, and the Board decided to do the same thing for this refund amount in 2017.

Judy told the Board that we received an application for the Veteran's Credit and Credit for Service Connected Total & Permanent Disability from a resident who purchased a property on Gould Road last June. According to the statute, he had to be a N.H. resident for one year preceding April 1st in the year which the credit is claimed. Therefore, he is not eligible until 2017 for the credit. He said this creates a hardship for him and wanted to ask the Board of Selectmen if there was anything they can do. Judy spoke with Linda Kennedy at DRA, and she said the Selectmen can grant an abatement for any good cause as a "hardship abatement". She said it is correct that he would not be eligible until 2017 for the exemption. The Board said they do not feel they can abate any portion of the property taxes.

Judy told the Board that we received a complaint that someone threw a couch in the river on Union Street. Judy checked with Elaine Fenoff and she said one of her tenants had put the couch outside to be picked up for the free disposal day and the couch blew in to the river. Since it got in the river it has floated down behind the Jiffy Mart. Shawn said he would go look and see if he could take care of it.

The Town of Whitefield Board of Selectmen in a majority vote, accepted the terms of the Emergency Management Performance Grant (EMPG) as presented in the amount of \$4,000 to update the community's Local Emergency Operations Plan (LEOP). Furthermore, the Board acknowledges that the total cost of this project will be \$8,000, in which the Town will be responsible for a 50% match (\$4,000). The Board of Selectmen signed the Grant Agreement.

A motion was made by Wendy Hersom, seconded by Mark Lufkin, and unanimously approved at 9:05 p.m. to enter in to non-public session pursuant to RSA 91-A:3, II(a), the dismissal, promotion, or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him or her, unless the employee affected (1) has a right to a public meeting, and (2) request that the meeting be open, in which case the request shall be granted.

The meeting adjourned at 9:30 p.m.

