

Selectmen's Meeting Minutes
December 18, 2017

At the Selectmen's Meeting held on Monday, December 18, 2017 at 6:30 p.m. the following people were in attendance: Peter Corey and Wendy Hersom.

Scott Burns and Bob Bergin of the CIP Committee attended the meeting. Scott said that Reagan Pride and Barbara Robinson of North Country Council attended their meeting last week.

Scott reviewed the Whitefield CIP report with the Board. He said that the CIP Committee feels that the time has come for the Town to hire a Town Manager. He also said we need to come up with a maintenance plan for town buildings. He said they used a scale of 1-4 for a rating system with a rating of 1 as recommended. They recommend putting \$20,000 into the police cruiser capital reserve account. They thought it was time to do a computer upgrade for the police department programs at a cost of \$8,000. The mobile traffic sign was brought up for the police department, which the committee did not recommend. They suggested sharing one with another town or borrowing one from someone. Scott brought up the wording for the cruiser warrant article may be an issue. We will check to see how the wording should be.

For the fire department, they recommended that \$20,000 be added to the ambulance capital reserve fund. They are looking to replace two vehicles with one vehicle. The tanker is 1985 and the engine is a 1988. They wanted to look at it into making it one with a tanker on it. It would be more of a bond. The committee suggested looking into getting grants or bonds for this. They are thinking \$350,000. Tom Ladd said Wakefield got one in that \$350,000 ballpark. They were recommending the purchase of the Endtidal CO2 for the Zoll monitors to check CO2 levels for a cost of \$9,000. Judy will check with John Ross, Jr. to see if this is something they were going to purchase in 2017. They did not recommend the purchase of the fire alarm system for the fire station at this time due to costs and other issues. They did not recommend the bunk room due to costs and other issues.

Public Works & Transfer Station – Shawn never met with the Committee. He just handed in his written report, which the CIP Committee had a lot of questions on. They did not have enough information to make a decision on his requests.

The water department was basically maintenance on the buildings. Scott said one of the buildings is the highway department. The Robinson building was not included in the water project. Peter said that every time it rains the water department area of the roof leaks badly. Peter said that end of the building's roof needs to be repaired or replaced. Bob Bergin said a new roof would go a long way in alleviating that problem. The rafters and insulation will all need to probably be replaced as well. The annual replacement of hydrants is another item. The water line replacements will probably be covered with the water department repair and replacement project.

The sewer treatment plant, maintenance on the building-will it be covered under the bond? Peter said it would actually be. There are a couple of pumps that need to be replaced on the Brown Street pump station.

The library, airport, cemetery and recreation did not have any projects for the CIP committee.

Scott said one item Shawn had on his list was the transfer station and the issue was they didn't know about the skid steer. He kept saying it needs to be replaced, but they just put some new tires on it last year. They would need an update on that. Scott hoped this information was helpful for the Board. The Board said it was and thanked Scott and his committee for their efforts.

Peter said one item not on the CIP list is the back-up generator for the highway department. The highway department does not have a back-up generator installed at the garage. There is a 1970 generator that was given to the town and never got hooked up. We will check with Heidi Lawton at Emergency Management and see if it is something that could be covered by one of their grants, similar to what the Treatment Plant just got.

The Board reviewed the first run of the operating budget for 2018. We will review it again at the next meeting along with the warrant articles.

Peter Corey made a motion, which was seconded by Wendy Hersom, to encumber the following warrant article funds:

- 2016 – CIP
- 2017 –Sewer Bond
 - Water Bond
 - Library Roof
 - Master Plan Update
 - SB 38 Funding

All in favor, 2-0. Motion passed.

Peter Corey made a motion to approve the December 4, 2017 Selectmen's meeting minutes. The motion was seconded by Wendy Hersom. All in favor, 2-0. Motion passed.

A motion was made by Peter Corey to enter in to non-public session at 7:45 p.m. pursuant to RSA 91-A:3, II(e) consideration or negotiation of pending claims or litigation which has been threatened in writing or filed by or against this board or any subdivision thereof, or by or against any member thereof because of his or her membership therein, until the claim or litigation has been fully adjudicated or otherwise settled. Roll call to enter non-public session Corey-Yes; Hersom-Yes.

The Board adjourned from non-public session at 8:15 p.m.

A motion was made by Peter Corey, seconded by Wendy Hersom, to seal the minutes of the non-public session because it was determined that divulgence of this information likely would affect adversely the reputation of any person other than a member of this Board. Roll call to seal minutes: Corey-Yes; Hersom-Yes.

The board adjourned from non-public session at 8:00 p.m.

John Tholl arrived at 8:00 p.m.

The Board will meet with Steve Lafrance and Fred Ingerson at 6:00 p.m. on Thursday, December 21st for a work session for the water project. Fred today received the results of the tank inspections.

The Board decided on the following deductions for the employee health insurance contribution in 2018: Single plan: \$105 a month; Two-Person plan: \$260 a month; Family plan: \$400 a month.

The meeting adjourned at 8:30 p.m.