

Planning Board Meeting Minutes

April 16, 2019

6:30 PM

Page 1 of 2

Chairman Burns called the meeting to order at 6:33 PM.

Members Present: Scott Burns – Chairman, Alan Theodhor, Tim O’Neil, Peter Corey – Selectmen’s Rep., Frank Lombardi and Joyce McGee – Secretary.

Members Absent: Steve Laroza – Alternate

Minutes: Peter Corey had a few questions/corrections regarding the April 2, 2019 minutes. Under Development Permits, David Scalley – Mr. Corey wondered about the \$150.00 filing fee for a new application. Secretary McGee advised since it’s a commercial building the fee was correct, all agreed.

Page 2 under Randall Young the word incased should be encased. Under Correspondence - temporary structure discussion should also include, the Development Code does not distinguish a permanent or temporary structure when filing for a permit.

A motion was made by Alan Theodhor to approve the April 2, 2019 minutes with the proposed changes, seconded by Tim O’Neil. All in favor, motion carries. APPROVED

Other Business:

Development Permit(s):

Fontecha, Kevin – 623 Jefferson Road, Tax Map 216 Lot 014: To remove water damaged ceilings, wall boards, replace sills and floor joists. Interior renovations. This will be assessed an After-the-Fact permit fee of \$150.00. An asbestos pamphlet will also be enclosed. **A motion was made by Alan Theodhor to approve the application as submitted with a \$150.00 fee to be paid, seconded by Peter Corey. All in favor with Frank Lombardi in agreement with the application but a nay on the \$150.00 fee, motion carries. APPROVED**

Correspondence:

- Historical Resources Letter – re: Rehabilitation of the NH Bureau of Trails Presidential Range Recreation Trail with a new surface to improve water drainage, Pondicherry refuge.
- Board talked about basing the permit fees on square feet opposed to a standard flat fee.
- NCC will be holding a Planning Board workshop in Stratford on Saturday, April 27 – Tim O’Neil will attend.
- Training on Floodplain Management Program (see attached)
- Planning & Zoning Conference – June 1, 2019 – Peter, Scott and Tim are interested.
- Letter from Insurance Services Office (ISO) re: evaluating building code enforcement departments (see attached).

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Page 2 of 2

Master Plan: Tim O'Neil stopped to see June Garneau and will be meeting with her this Saturday. They will go over the Plan and see where it's at. Frank Lombardi suggested having a worksession with her, everyone agreed that was a good idea. Tim will report back.


RV Permit - Discussion took place on if a permit is required if less than 7 days, Chairman Burns felt that it doesn't say consecutive so every RV would need a permit. Board would like know if a deck or skirting is put on an RV is that considered permanent to the Assessor and how would they assess it? What if the RV is registered? Board has some questions regarding permitting and would like to contact Town Attorney, Secretary McGee will follow-up.

The Board worked on the permit application.

A motion was made by Peter Corey to adjourn the meeting at 7:47 PM, seconded by Tim O'Neil. All in favor, meeting adjourned.

Respectfully submitted by:


Joyce A. McGee – Secretary


Scott C. Burns - Chairman