

Planning Board Meeting Minutes (Teleconference via Zoom)

July 7, 2020

6:30 PM

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Chairman Scott Burns called the meeting to order at 6:33 PM

Members Present: Scott Burns – Chairman, Peter Corey – Selectmen’s Rep., Tim O’Neil, Frank Lombardi, Steve LaRoza – Alternate, Joyce McGee – Secretary,

Members Absent: Alan Theodhor

Public Present: Terri Lufkin

Chairman Burns appointed Steve LaRoza as a voting member in place of Alan Theodhor.

Housekeeping Notes:

- Chairman Burns will not be here for the August 4th meeting, he wondered if Vice Chairman O’Neil would be available. Tim O’Neil will check and get back to Secretary McGee.
- Chairman Burns wanted to remind members that they are on the Board to help people but they are only one member and should not be acting as an individual as they have no authority outside the meeting. Any questions need to come before the Board at a meeting.

All members have had people approach them outside the meeting, but no member should make a decision or advise someone.

Minutes: A motion was made by Peter Corey to approve the June 9, 2020 minutes as written, seconded by Tim O’Neil. All in favor, motion carries. **APPROVED**

Demolition Permit(s): Robert Stiles Sr. Rev Trust – Freds Way, Tax Map 101 Lot 017.1: to demolish a 5x7 shed. Secretary McGee had approved this on June 19, 2020. Tim O’Neil stated that this was an electrical service building. Frank Lombardi stated that it was situated in the R.O.W. of Freds Way so it was good that it was being removed. **APPROVED 6/19/2020**

RV Permit(s): Lennox, Brian – 98 Union Street, Tax Map 231 Lot 018: Application was incomplete, Secretary McGee will contact applicant regarding sewer disposal section.

Smith, Shirley & Call, Daniel – 156 Old East Road, Tax Map 213 Lot 018: Secretary McGee advised that a letter was sent on June 17, 2020 stating that they needed to submit an RV Application before June 30, 2020 to avoid further enforcement action by the Board of Selectmen. To date no response has been received. Some members believe there are at least two campers being occupied. Peter Corey agreed that the Selectmen should take further enforcement. **A motion was made by Frank Lombardi to have**

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the Board of Selectmen take further action on the RV Permit, seconded by Tim O'Neil. All in favor, motion carries. APPROVED Secretary McGee will advise the Board of Selectmen.

Richard, Joseph – 7 Van Zandt Drive, Tax Map 226 Lot 011: Secretary McGee advised the owner stated that the pop-up is a playhouse for grandkids. No action taken.

Maser Jr., Charles – 100 Elm Street, Tax Map 102 Lot 079: An RV is situated on this lot, the Board wondered if occupied as it is lifted up with utilities running to it. If not in use, then no permit is required but if more permanent then one is required. Secretary McGee will send an application.

Development Permit(s): Pilotte, Austin – 178 Parker Road, Tax 230 Lot 051: To construct a 14'x18' shed, this includes the roof; maximum height is 10'. **A motion was made by Tim O'Neil to approve the Development Application as submitted, seconded by Frank Lombardi. All in favor, motion carries. APPROVED**

Swistun, Nancy – 44 Twin Mountain Road, Tax Map 231 Lot 010: To construct a 26'x26' two bay detached garage. **A motion was made by Frank Lombardi to approve the Development Application as submitted, seconded by Steve LaRoza. All in favor, motion carries. APPROVED**

Porzio, Anthony – 227 Parker Road, Tax Map 230 Lot 039: To construct a 12'x18' bedroom and bathroom addition. The Board asked about the septic, Secretary McGee stated that it's constructed for a 3 bedroom house and currently the house has 2 bedrooms. **A motion was made by Frank Lombardi to approve the Development Application as submitted, seconded by Peter Corey. All in favor, motion carries. APPROVED**

Skillin, Wayne – 291 Colby Road, Tax Map 233 Lot 049: To revise current permit 2020-028 to add an additional 12' on to shed so now it will be 24'x24'. **A motion was made by Frank Lombardi to approve the revised 2020-028 permit as submitted, seconded by Tim O'Neil. All in favor, motion carries. APPROVED**

Remick, Justin & Echo – 5 Johnson Drive, Tax Map 233 Lot 053: Renewal of permit #2017-024. **APPROVED 6/11/2020 good for one year.**

Johnson, Mark & Nancy – 14 Myrtle Street, Tax Map 104 Lot 052: To extend existing roof 7' over remaining area of deck. **APPROVED 6/11/2020**

Bouton, Michael & Tenley – 50 Holly Heights, Tax Map 102 Lot 090: Adding roof over existing deck; remove 10'x10' metal shed; to place a new 10'x20' wooden shed within boundaries. **APPROVED 6/11/2020**

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Comeau, Stephen & Pamela – 19 Holiday Acres Road, Tax Map 241 Lot 077: To construct a 28'x26' garage and a 10'x12' front porch. **APPROVED 6/11/2020**

Wright, Stephen & Tina – 395 Old East Road, Tax Map 207 Lot 016: To construct a 10'x12' chicken coop. **APPROVED 6/11/2020**

Loiacono, Robert – 5 Main Street, Tax Map 103 Lot 056: To re-install a bathroom on 1st floor. **APPROVED 6/11/2020**

Saffian, Mark & Susan – 26 Cross Street, Tax Map 102 Lot 124: To demolish old porch and replace with a 8'x28' porch. **APPROVED 6/11/2020**

Cormier, Paul & June – 18 Greenwood Street, Tax Map 231 Lot 047: To put siding on existing garage and put a roof over salt shed. **APPROVED 6/24/2020**

PB# 633 – Cox, Justin – 45 Partridge Lane, Tax Map 221 Lot 008: Conditions Complete: Letter received from NHES re: Wastewater Discharge Registration and Fire Chief signed off on compliance with Health/Life Safety Codes.

-Three After-The-Fact applicants will be charged 2x the normal application fee. Secretary McGee will send an invoice.

Goodness, Gary – 3 Parker Road, Tax Map 241 Lot 038: To place a 12'x24' carport on a slab. **A motion was made by Frank Lombardi to approve the Development Application as submitted, seconded by Steve LaRoza. All in favor, motion carries. APPROVED**

Mahabir LLC = 6 King Square, Tax Map 103 Lot 008: To put new kitchen flooring in; remove wooden cabinets & shelves; put food grade material on walls; and move sink to another location. **A motion was made by Peter Corey to approve the Development Application as submitted, seconded by Frank Lombardi. All in favor, motion carries. APPROVED**

Other Business:

-Richard Harris Sr., Hall Road re: Fill brought in – Secretary McGee drafted a letter, Board member Tim O'Neil wants to make sure best practices have been followed and stabilization has taken place. Frank Lombardi stated filling an area is a gray area in the Code. Peter Corey stated if it's not the town's place to enforce Alteration of Terrain then it needs to be referred to NHDES. Tim O'Neil, we aren't saying he

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is in violation without knowing the area affected. The Board would like NHDES to investigate but Tim O'Neil felt the owner should get a letter first as to not get blindsided. Chairman Burns felt that Mr. Harris is well aware and knows the issues. The Board would like to reach out to NHDES, Secretary McGee will follow up.

-Larry Towle – 834 Littleton Road: Excavation, demolition and draining of pond has taken place without any permits. Board would like Secretary McGee to see if anything has been filed with the State and to talk with Town of Bethlehem as property has a ROW to access lot through that Town. Need to send a cease and desist letter, certified. The Board would first like to reach out to NHDES, Secretary McGee will follow up.

-Question: Is a permit needed for relocation of outside stairs, "no" as long as it's just the stairs. All Board members in agreement.

- Temporary Business: Ice Cream trailer, owner would like to set up on a property located on a State Road. The Board felt more traffic to driveway therefore need State Driveway approval. Peter Corey stated that there has been a desire to use town property for this ie: hot dog stand, snow cone machine the Select Board decided fundamentally not opposed to it but not on town property. They would have to seek out other properties, then it would be up to the property owner to ensure the business meets requirements for State and Town.

Frank Lombardi felt when temporary then it could become a rental lot. **Frank Lombardi made a motion that a Change of Use would be required but State Driveway approval for more traffic would be needed first, seconded by Tim O'Neil. All in favor, motion carries.**

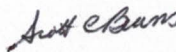
-Letter from Janet Savage stating the private subdivision road has been built to town specifications under the direction of Robert Larson, PWD. (see PB#629)

-Notice of Decision (ZBA) Granted a variance for Josephine Barton – Case #2020-003

-Notice of Decision (ZBA) Granted a variance for Daniel & Celena Davenport – Case #2020-002

A motion was made by Peter Corey to adjourn the meeting at 8:20 PM, seconded by Frank Lombardi. All in favor, meeting adjourned.

Respectfully submitted by:
Joyce A. McGee – Secretary


Scott C. Burns - Chairman