

Planning Board Meeting Minutes

July 5, 2017

6:00 PM

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Chairman Burns called the meeting to order at 6:06 PM.

**Members Present:** Scott Burns – Chairman, Everett Kennedy, Frank Lombardi, and Joyce McGee – Secretary.

**Absent:** John Tholl Jr. – Selectmen Rep., Alan Theodhor and Tim O'Neil – Alternate.

**Minutes:** Tabled until the next meeting.

**Other Business:**

**Septic Design(s):** Mark Vander-Hayden had called wondering about Donald & Elizabeth Gooden's design. The Board still wants to see what happens with the naming of the road but agreed that at the next meeting (July 11<sup>th</sup>) they would make a decision.

**Development Permit(s):**

Joyce McGee approved the following permits as the Code Administrator:

**Greer, Jerry – 143 South Whitefield Road, Tax Map 240 Lot 001:** Interior renovations only, no structural changes. Conditions: Must comply with State regulations on lead paint and asbestos. Any changes to septic may need Town approval. **APPROVED**

**Skinner, David & Janet – 60 Brown Street, Tax Map 102 Lot 027:** This was pending from the June 13, 2017 meeting as property owner needed to get okay from abutter as structure was closer than the 25' and Board needed to check with PWD regarding sidewalk and plowing. Owner wants to put an 8'x22' deck off front of house. Approval was given as all concerns were met. Only condition was to contact Dig Safe. **APPROVED**

**Michel, Ralph & Kathleen – 256 Colby Road, Tax Map 233 Lot 030:** Violation letter sent (See property file).

**Stiles, Robert – 36 King Square, Tax Map 103 Lot 048:** To construct an 8'x20' and 5'x12' all in one deck on the backside of said building which abuts the John's River. Mr. Stiles provided a RSA on Restrictions on Use of Structures Built Over the Waters of the State. The Board reviewed the RSA but still had concerns with the structure abutting the John's River and felt that a permit was needed. Secretary McGee will call the NHDES to inquire. **PENDING**

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**Correspondence:**

- A Notice of Cancellation of a Bond re: Industrial Communications & Electronics. Secretary McGee was advised that this bond needs to be renewed as it is a bond that is tied to the life of the cell tower. Secretary McGee will keep an eye out to make sure it gets renewed.

**Other Business:**

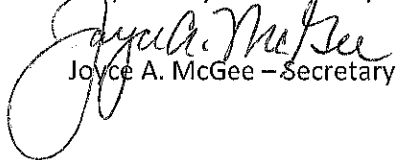
**Master Plan:** The Board reviewed the RFP and made a few suggestions and corrections. Secretary McGee will mail NCC and Mapping and Planning Solutions a proposal.


**Development Application Fees:** The Board reviewed the changes from the June 13<sup>th</sup> meeting. After looking it over the Board decided to increase the Residential Remodel/Alteration from \$15.00 to \$25.00 and to include in the After-the-Fact Permit Penalty the section on Enforcement from the Development Code. All Board members present were in favor of the changes. Once these changes are made then Chairman Burns will present it to Board of Selectmen. Secretary McGee will check on getting Chairman Burns on the BOS agenda.

**Stiles/Gooden – Road Name and Private Road Agreement on Tax Map 219 Lot 060 :** A memorandum will be given to the Board of Selectmen regarding two separate issues (1)naming a road within a subdivision and (2) Private Road Agreement. (See attached)

**A motion was made by Everett Kennedy to adjourn at 7:15 PM, seconded by Frank Lombardi. All in favor, motion carries.**

Respectfully submitted by:

  
Joyce A. McGee – Secretary

  
Scott C. Burns - Chairman