

Planning Board Meeting Minutes

July 11, 2017

6:30 PM

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Chairman Scott Burns called the meeting to order at 6:30 PM.

Roll call was taken:

Members Present: Scott Burns – Chairman, Everett Kennedy, Alan Theodhor, John Tholl Jr. – Selectmen Rep. and Joyce McGee – Secretary.

Members Absent: Frank Lombardi and Tim O’Neil – Alternate.

Public Present: Donald Gooden and Cathy Conway.

Minutes: A motion was made by Everett Kennedy to approve the minutes of June 6th & 13th, 2017 as written, seconded by Alan Theodhor. All in favor, motion carries. The July 5th minutes were tabled.

Other Business:

Septic Design(s): Lee, Michael & Baker, Florence – 504 Littleton Road, Tax Map 245 Lot 021: Cathy Conway was present to submit on behalf of the homeowner an application for a septic design. Ms. Conway stated that the septic design is for a 3 bedroom home with the system being basically in the same location. It’s an Enviro System by Presby. Looking to use the existing tank as long as it meets today’s standards. No concerns were brought about. **A motion was made by Alan Theodhor to accept the design plan as presented, seconded by John Tholl Jr. All in favor, motion carries. APPROVED**

Secretary McGee advised that Mr. Lee had called and stated that he wanted to revise his building permit from a 2 bedroom to a 3 bedroom as the building company did not take a closet out for the den and therefore it’s considered a 3rd bedroom. Permit No: 2017-030. **A motion was made by John Tholl Jr. to amend Development Permit No: 2017-030, from a 2 bedroom to a 3 bedroom per owner, seconded by Everett Kennedy. All in favor, motion carries. APPROVED**

Driveway Permit(s): Bowen, Steven – 206 Bray Hill Road, Tax Map 214 Lot 021: To place a 40-50ft. wide driveway off Bray Hill Road. Public Works Director, Shawn White has reviewed and signed off. **A motion was made by John Tholl Jr. to accept the driveway permit for a width not to exceed 50 ft. and the entrance not to exceed 20 ft. per Public Works, seconded by Alan Theodhor. All in favor, motion carries. APPROVED**

Burke, Joshua – 64 Mirror Lake Estates Drive, Tax Map 218 Lot 034: To place a 14-20ft. wide driveway off Mirror Lake Estates Drive. Public Works Director, Shawn White has reviewed and signed off. **A motion was made by Alan Theodhor to accept the driveway permit as presented, seconded by John Tholl Jr. All in favor, motion carries. APPROVED**

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Development Permit(s): Stiles, Robert – 36 King Square, Tax Map 103 Lot 048: At the July 5th meeting, Secretary McGee was asked to follow up with NHDES regarding Mr. Stiles building over or close to a body of water (John's River). After contacting NHDES Secretary McGee advised the Board that, "Yes", Mr. Stiles needs a Shoreland Permit By Notification Form. Secretary McGee stated that she has given Mr. Stiles the necessary paper work. **PENDING**

Berwick, Brittany – 511 Lancaster Road, Tax Map 212 Lot 005: To construct a 10'x20' addition off front side of house, to be used as a mudroom. **A motion was made by John Tholl Jr. to approve the 10'x20' addition, seconded by Everett Kennedy. All in favor, motion carries. APPROVED**

Correspondence:

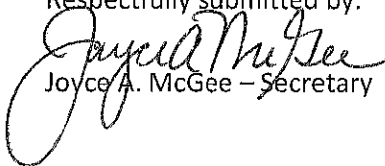
Gooden, Donald & Elizabeth – Off Lancaster Road, Tax Map 219 Lot 060: Mr. Gooden was present and wanted to know the status of his permits. The Board advised him that the Board of Selectmen want a Road layout showing the roads with names. The Planning Board approved the Septic Design so that Mr. Gooden could proceed. The Development Permit is still pending along with a Private Road Agreement.


Fee Schedule: Chairman Burns attended the Board of Selectmen's meeting on the 10th of July and advised that the Development Application Fees were approved with the following changes: Residential – New Construction from \$50.00 to \$100.00. The Board felt it was a start and they could work with it.

Master Plan: Secretary McGee advised that she had sent out two RFP's to update the Master Plan.

A motion was made by Everett Kennedy to adjourn the meeting at 7:27 PM, seconded by John Tholl Jr. All in favor, motion carries.

Respectfully submitted by:


Joyce A. McGee – Secretary


Scott C. Burns - Chairman