

Planning Board Meeting

January 6, 2015

6:30 PM

Page 1 of 2

Members Present: Mark Lufkin – Selectmen Representative, Alan Theodhor, Everett Kennedy, Scott Burns – Chairman, Joyce McGee – Secretary, Edwin Betz and Frank Lombardi.

Absent: John Tholl Jr.

Others Present: Joseph Elgosin

Meeting called to order at 6:30 PM by Chairman Scott Burns.

Minutes:

A motion was made by Everett Kennedy to accept the December 9, 2014 minutes as written, seconded by Edwin Betz. All in favor, motion carries.

Appointments:

Joyce McGee advised the Board that Alan Theodhor, John Tholl Jr. and Edwin Betz terms will expire on March 2015. Alan Theodhor stated he would be willing to stay on. Edwin Betz will be stepping off the Board after 8 years. Edwin Betz has a lot of knowledge and will be missed greatly. Board needs to start looking for interested candidates to fill vacancy in March. Joseph Elgosin and Michael Carifio have expressed interest.

Wetland Application – Expedited Review:

Reviewed a Wetland Application for Janet Savage, land only Jefferson Road (Tax Map 226 Lot 044)
No action required – Informational only

The Morrison Hospital Association- 65 Littleton Road (Senior Living Project)

Received a copy of a letter from DES re: Alteration of Terrain Permit – approved December 24, 2014.
Joyce McGee is updating checklist as conditions are completed.

Driveway Permit:

Gordan & Gloria Plankey – 507 Westside Road, Tax Map 252 Lot 001 – Approved

Building Permit:

Industrial Tower & Wireless, LLC/Northeast Wireless Networks were given final approval for meeting all the required conditions set forth at the Planning Board public hearing on 4/15/2014. Tax Map 101 Lot 017 – Freds Way, PB#572-Revised.

Planning Board Meeting
January 6, 2015
6:30 PM
Page 2 of 2

Other Business:

Edwin Betz updated the Board on the status of the New Town Office – Still only have one mechanical bid but is hoping for a couple more, pellet boiler will be installed this week, framing should start in community area and police department. Mr. Betz is looking into a grant through Rural Development to help with safety glass, kitchen cabinets, vault and handicap ramp.

Mr. Betz also reported that the sidewalk grant for downtown is still being pursued. He has found that the Town doesn't own the sidewalks and needs to get a cost of the properties that the sidewalk is on, need owner's approval accepting proposed project and an easement given to the Town.

Rules of Procedure:

Reviewed Rules of Procedure guidelines: Page 3 under Dues and Responsibilities of Board Members; 1a: a letter **may** (replace shall) be sent by the Chairman. Page 6 under Public Hearings; 2: The (add) **Chairman** or Secretary shall read the application.

The final approval to adopt the Rules of Procedure will be at the February 3, 2015 meeting.

Adjournment:

A motion was made by Everett Kennedy to adjourn the meeting at 7:10 PM, seconded by Mark Lufkin. All in favor, motion carries.

Respectfully submitted by


Joyce A. McGee- Secretary


Scott Burns - Chairman