

Capital Improvement Plan (CIP) Committee
Minutes
Tuesday, November 10, 2015
7:00 p.m.

Committee Members Present: Chairman Frank Lombardi, Mike Carifio, Scott Burns, Alan Theodor, Everett Kennedy, Bill Robinson, Gerry Pons and Rick Wright

Others Present: Maynard L'Heureux, Roy Birard and Barbara Pinkham

Meeting began at 7:00.

Frank said the CIP will be looking at the next five years in regards to the needs of departments in town. He handed out criteria of how projects should be prioritized.

RECREATION DEPARTMENT:

They looked over Kelly Smith's submittal about recreation area in and behind town hall, and basketball court. Scott said instead of new playground equipment they could move equipment from existing park to town hall area. Frank said number of kids is declining in town, no sidewalk access to town hall. Gerry says Kelly should itemize what she wants and what the items will cost. Frank and Everett said for this year it is not priority. Bill said landscaping still needs to be done. Scott says finish downstairs first. Bill said wait till bathrooms are functional. Committee decided project is deferrable at most.

CEMETERY:

Roy said no additions to budget, just same budget he had: \$25,000 plus \$5,000 for sexton, Edgar Cormier. Update on Park Street Cemetery. Frank asked now that trees are down, are they open for business there? Roy said 45 gravesites are ready to be used. They have a map of the plots and it will take many years to fill those up. Water lines at Park St and Pine St have needs coming about. Fence for Kimball Hill has been taken care of. Gerry asked for brief overview on how budget was spent. Barbara said she has an overview she will be writing up for town report. Major cost was mowing, she said. They put a new roof on larger Park Street building - \$1400. The rock wall has been extended at entrance of Park Street. Stumps taken care of, ground cleared, road rerouted. \$17,000 for mowing was used, \$2500 for cleaning headstones, other expenses not mentioned. Operating budget was able to take care of most of the fallen trees and maintenance. The major item would be the water line and equipment to maintain the grounds, like a brush hog. Pine and Park need new water lines. Park and Pine St. have 4 water lines each. They also want to tackle sunken graves at Pine Street, which needs to be addressed next year. Frank asked what was the issue with water line. Roy said they keep springing leaks, due to low grade plastic lines and cars driving over them. Major expense over next 5 years will be water lines and filling graves. Rick asked how much it will be to do water lines. Roy was told Bob Stiles has trench digger they would try to use. Price of pipe and fittings would be basic cost. Around \$2,559.56 - 3,056 feet of line. So their budget should be able to cover it if they do a little each year. Roy isn't asking for more money - looking to stay within his budget. Pine Street tomb doesn't belong to cemeteries any more, it is the town's. Scott said they have to straighten out the money situation regarding Pine Street, as they can only spend interest on the money earned as per the grant. Gerry suggested spending some money to break the trust. Frank suggested waiting until the need is there for the money - there isn't much cost associated with the maintenance. Gerry agreed exploring breaking the trust would be beneficial. Everyone has different thoughts and questions about why the budget is that way and how that budget works. General consensus was to educate themselves on it. Scott's wife is trustee, and it would take a lawyer and some money to change it.

Gerry said the departments need to have criteria and detailed descriptions. Scott said most of the departments probably will. Frank previewed next week's agenda – fire, sewer and airport. Departments are not required to attend, but requested.

Meeting adjourned at 7:40 p.m.

Respectfully submitted by:

Katie Lombardi