

Selectmen's Meeting Minutes
February 26, 2018

At the Selectmen's Meeting held on Monday, February 26, 2018 at 6:30 p.m. the following people were in attendance: Peter Corey and John Tholl. Wendy Hersom arrived at 6:50 p.m.

Brian Emerson of Cornerstone Energy Services attended the meeting to review the paperwork that needed to be signed for the Eversource Access Easement.

John Tholl made a motion to grant access rights to Public Service Company of N.H. doing business as Eversource Energy (PSNH) over a certain strip of land of the Town situated off the northerly side of Airport Road with the proviso that PSNH shall relocate or extinguish the access easement as needed to accommodate the development of the airport authority. Further to authorize Wendy Hersom, Chairperson of the Board of Selectmen, to sign said easement on behalf of the Town. The motion was seconded by Peter Corey. All in favor 2-0. Motion passed. The following items were signed:

Agreement Letter for Permanent Access Easement
Non-Foreign Affidavit Under Internal Revenue Code, Section 1446(b)(2)
Form CD-57-S – Real Estate Transfer Tax Declaration of Consideration Real Estate Seller (Grantor)
Substitute Form 1099 Notice to Seller – Payers Request for Taxpayer Identification Number & Certification
Settlement Statement
Access Easement Deed

Brian will stop by to pick up the signed documents on Thursday.

Peter Corey made a motion to approve the February 12, 2018 Selectmen's Meeting Minutes. The motion was seconded by John Tholl. All in favor 2-0. Motion passed.

Wendy Hersom arrived at 6:50 p.m.

The Board reviewed the letter proposal from Tim Vadney of Wright-Pierce for Professional Engineering Services NPDES Collection System Operation and Maintenance Manual and GIS Mapping. The total cost for this scope of work will be \$19,400 and they propose to complete the work within 9 months of authorization by the Town. The Board approved paying for this as follows:

\$10,000 from the sewer line item in the town's budget
\$9,400 from the treatment plant budget

A motion was made by John Tholl to accept Drinking Water & Groundwater Trust Fund grant funds and to enter into a grant agreement with the Department of Environmental Services for the purposes of a water system improvement project and to further authorize Wendy Hersom, the Chairperson of the Board of Selectmen of the Town of Whitefield to execute any documents which may be necessary for this grant. The motion was seconded by Peter Corey. All in favor 3-0. Motion passed.

The Board reviewed the memo from Attorney Jonathan Frizzell in reference to purchasing the two parcels of land for the water improvement project. He is recommending that we follow the steps per NH RSA 41:14-a. The Selectmen must refer the matter to the planning Board for their recommendation. The Planning Board must hold a properly posted meeting to agree/disagree with the proposed purchase

of the land. (February 28th Noon). Decision must be in the minutes and sent to the Selectmen. After receiving the Planning Board's recommendation on the purchase, yes or no, the Selectmen must hold two public hearings which must be properly posted and must be at least ten(10) days apart, but not more than fourteen (14) days apart. (March 1st/6:00 p.m. & March 12th/6:30 p.m.) Then after the second of the two public hearings the Selectmen must vote to proceed with the purchase. This vote does not take place at either of the two public hearings. The vote must take place at least seven (7) days after the second public hearing, but not more than fourteen (14) days after the second public hearing. (March 20th 6:00 p.m.)

Shawn asked Judy to ask the Board if it is o.k. to put a \$200 bid in for the Town of Gorham ambulance they are selling. He wants to replace his mechanic's van. The Board said they need for information before they can approve this.

The meeting adjourned at 7:35 p.m.