Planning Board Meeting Minutes
November 3, 2015
6:30 PM
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Members Present: Everett Kennedy, Scott Burns – Chairman, Alan Theodhor and Joyce McGee – Secretary.

Absent: John Tholl Jr, Mark Lufkin – Selectman, Frank Lombardi and Michael Carifio.

Chairman Burns called the meeting to order at 6:30 PM.
Chairman Burns appointed Alan Theodhor as a voting member in the absence of John Tholl Jr.

Minutes: A motion was made by Everett Kennedy to accept the minutes of October 13, 2015 as written, seconded by Alan Theodhor. All in favor, motion carries.

Septic Design:

Kraics, Michael & Dayna, Tax Map 241 Lot 5-2 Kimball Hill Road: Subsurface Design for a 4 bedroom house, 600 gpd. **APPROVED**

Development Permits:

Luck, Thomas & Kathleen, Tax Map 226 Lot 044, 390 Jefferson Road: To place a 24' x 13' carport to cover camper at said location. **APPROVED**

Correspondence:

- Joyce showed the Board an insert regarding the Town Development Permit process that will be going in the tax bills. The Town will no longer send out the Property Inventory Forms.
- Reviewed the tentative schedule of times that Department Heads will be meeting with the CIP Committee/Planning Board. A list of members to be appointed to the CIP Committee are as follows: William Robinson, Richard Wright, Chris Diego, Gerry Pons and members of the Planning Board. Frank Lombardi will chair the meetings.
- Joyce provided Chairman Burns with an e-mail from Tara Bamford re: budgetary figures to update the Master Plan and CIP.
- Letter from DES regarding consolidating the Wetlands, Subsurface Systems, Alteration of Terrain Bureau and Shoreland Program into one new comprehensive Land Resources Management Bureau.
- Letter from Historical Resources re: Route 3 Booster Station.
- Joyce, Scott and Everett attend the Law Lecture series in Gorham regarding Grandfathering: The law of non-conforming uses and vested rights.
- Reviewed subdivisions that have not met the Planning Boards approval. Joyce has e-mailed Town Attorney questions on revoking plans.

Meeting adjourned at 7:30 PM

Respectfully submitted by: Joyce A. McGee – Secretary

Scott Burns - Chairman